

**Job Title:** Operating Room Technician/Scrub Technician

**Department:** Surgical Services

**Classification:** Non-Exempt

**Reports to:** 1. Surgical Services Manager  
2. CNO/Vice President Patient Services

### Summary

The Operating Room Technician, under the guidance of the registered nurse, is responsible for the care and safety of the patients who come under his/her care. Included within this assignment is the responsibility for ensuring effective communication between him or herself, the charge nurse, the patient, other staff, physicians, and other hospital departments.

### Essential Functions

- Labels and reports malfunctioning equipment to OR Supervisor.
- Assists surgical team during operative procedure, changes into operative clothing, scrubs hands and arms, puts on sterile gown and gloves.
- May arrange sterile setup for operation.
- Passes instruments, sponges and sutures to surgeon and surgical assistants.
- Assists circulating nurse to prepare patient for surgery.
- May assist in positioning patient to prescribed position for type of surgery to be performed.
- May assist in the preparation of operative area of patient.
- Assists other team members, upon completion of surgery, in moving patient onto wheeled stretcher for delivery to recovery room.
- Cleans up operating room after operation following standard procedure.
- May be required to assist with patient transfers.
- Assists the RN with patients on admission in a timely manner.
- Shows awareness of patient's needs: physiological, psychosocial, safety, and emotional.
- Provides any/all input as to patient's condition on admission.
- Notifies RN and/or attending physician of any critical findings or changes following admission.
- Assists in demonstrations that the plan of care is utilized in providing patient care.
- Demonstrates ability to carry out all assignments and procedures as ordered, according to policy and procedure manual.
- Assists RN with documentation of all pertinent information from the patient record, using the OR nursing record.
- Communicate patient needs to appropriate person.
- Assists in notifying the RN and/or attending physician or anesthesiologist of changes in patient's condition in a timely and appropriate manner.
- Interrelates with ancillary departments in a positive manner.
- Communicates major changes in level of care to the RN and/or designated personnel.
- Assists in documentation of patient responses to all procedures in the OR nursing records.
- Acts as an advocate in providing safe delivery of care.
- The OR Technician assists the RN in observing patient responses to medication. Refers adverse reactions to RN and/or attending physician.
- The OR Technician assists in recognizing patient's needs for assistance post-discharge and notifies RN and/or Nurse Supervisor.
- Demonstrates ability to recognize patient/family teaching needs.

- Interrelates positively with other teaching staff: OR Staff RNs, In-service Educator, and Out-patient/PACU RNs.
- Participates in CODE BLUE drills.
- Utilizes measures to prevent infection, notifies Infection Control Nurse of any possible nosocomial infection or high-risk patient.
- Notifies department supervisor of any possible safety concerns.
- Maintains current knowledge about any/all instrumentation and equipment, etc., which is used on surgical procedures.
- Manages and operates equipment safely and efficiently.
- Assists the RNs in explaining the OR area on admission, procedures as they are done, and tests prior to their performance.
- Responds appropriately to concerns raised by patient/family.
- Answers patient requests promptly and in a positive manner.

### **Education/Experience**

- High School Diploma or G.E.D.
- Graduate of an Accredited School of Surgical Technologists.
- Current AHA/American Red Cross Basic Life Support.
- Current Surgical Tech Certification.

### **Knowledge, Skills and Abilities**

- **Required to maintain absolute confidentiality of patient care, patient accounts and hospital related matters.**
- **Required to abide by, and comply with, the provisions of the TAH Corporate Compliance Policy.**
- Required to utilize positive Guest Relations principles in all interactions with patients, families, peers, third party payers and all members of the healthcare team.
- Required to establish and maintain the ability to communicate effectively both verbally and in writing with a variety of socioeconomic, religious and culturally diverse populations of patients, clients, families and the general public in order to gain confidence and cooperation and to establish and maintain contact with facility staff and others.
- Required to abide by, and comply with, established Departmental and TAH policies, procedures and standards.
- Required to establish and maintain acceptable level of attendance.
- Required to perform the duties of the position in a safe and efficient manner.
- Required to assist in maintaining the cleanliness of the work areas.
- Ability to remain calm and perform effectively during critical/emergency situations and pending deadlines.
- Ability to adapt to a wide range of physical and emotional situations and to seek assistance in the application of procedures sufficient to overcome problems.
- Ability to adapt working times or methods and perform effectively in order to meet established, critical deadlines.

### **Work Environment**

Work is performed primarily indoors in a generally pleasant work area. Physical demands include:



Frequent lifting/carrying up to 50 pounds, Occasional lifting/carrying 51 to over 100 pounds; Occasional pushing/pulling over 100 pounds; occasional climbing, balancing, bending, stooping, kneeling, crouching, crawling, reaching, handling, fine manipulation, grasping, overhead lifting, feeling and keyboarding.

**Positions Supervised**

None