

# FINANCIAL ASSISTANCE APPLICATION INSTRUCTIONS



TAH strives to make certain that the financial circumstances of individuals who require health care services; does not prevent them from seeking or receiving care.

Attached you will find an application for the Titusville Area Hospital Financial Assistance Program. This program complies with all federal, state, and local laws, rules and regulations.

If you wish to be considered for Financial Assistance, please complete the application and return it to our Financial Assistance Office along with the required documentation at:

Titusville Area Hospital  
Financial Assistance Office  
406 West Oak Street  
Titusville, PA 16354

The following proof of income documents are required in order to process your application upon receipt:

- Federal tax return including W-2(s)
- Payroll stubs for last 3 months
- Bank statements for current month and/or other income verification (last 3 months)

If you have any questions, please contact us at:

(814) 827-1851, Ext. 4740 or 2060

Toll Free (800) 950-1851, Ext. 4740 or 2060

# FINANCIAL ASSISTANCE APPLICATION



Patient Name(s): \_\_\_\_\_

Account #(s): \_\_\_\_\_

GUARANTOR		SPOUSE (Significant Other)	
Name	Date of Birth	Name	Date of Birth
Social Security Number	Phone Number	Social Security Number	
Current Address # years: _____	[ ] Own [ ] Rent	Current Address # years: _____	[ ] Own [ ] Rent
Street:		Street:	
City/State/Zip		City/State/Zip	
Marital Status: [ ] Single [ ] Married [ ] Divorced [ ] Widow(er)		Marital Status: [ ] Single [ ] Married [ ] Divorced [ ] Widow(er)	
Total # residing in household:		Total # residing in household:	
Name & Address Of Employer:		Name & Address Of Employer:	
Position/Title:	Yrs. Employed:	Position/Title:	Yrs. Employed:
Previous Employer(s) (if within the last year):		Previous Employer(s) (if within the last year):	
Date of Termination:		Date of Termination:	
<b>Please list any dependent children as reported on your last Federal tax return. Attach a separate sheet if necessary.</b>			
Child's Name		Date of Birth	
<b>Documentation Needed for Financial Assistance</b>			
<b>The following proof of income documents are required with the application:</b> <ul style="list-style-type: none"> <li>Federal tax return including W2(s) for year(s): _____</li> <li>Payroll stubs for last 3 months</li> <li>Bank statements for current month and/or other income verification (last 3 months)</li> </ul>			

We ask all who apply for financial assistance to look for other funding also. Please check "YES" or "NO".

Does your employer or your spouse's employer offer group health insurance? [ ] YES [ ] NO If yes, list \_\_\_\_\_

Does your employer reimburse you for any deductible? [ ] YES [ ] NO

Do you have a Health Savings/Flex Savings Account? [ ] YES [ ] NO If yes, balance \_\_\_\_\_

Are you eligible for COBRA through a previous employer? [ ] YES [ ] NO

Do you have other types of insurance such as Allstate, AFLAC, etc.? [ ] YES [ ] NO If yes, list \_\_\_\_\_

Where you denied Medicaid? [ ] YES [ ] NO  
(A Medicaid denial is not required to qualify for the financial assistance program at Titusville Area Hospital.)

Have you applied for State assistance programs (CHIP, Marketplace, etc)? [ ] YES [ ] NO

Do you have family or church assistance? [ ] YES [ ] NO

MONTHLY INCOME			
	Guarantor	Co-Applicant	Total
Wages	\$	\$	\$
Social Security			
Self Employed			
Pensions			
Work Comp.			
Interest/Dividends			
Rental			
Disability/SSI			
Military Benefits			
Child Support			
Alimony			
Unemployment			
Other			
<b>Total Monthly Household Income</b>			<b>\$</b>

ASSETS		
Type	Financial Institution (s)	Total Balance
Cash		
Savings Account(s)		
Checking Account(s)		
Stocks or Bonds		
401(k)		
IRA		
Other		

Additional information you wish to provide. Attach additional pages if necessary.

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I hereby state that the information given herein is true and correct. I authorize any required verification, including credit bureau report. I understand that if this information is determined to be false or deceptive, I will be liable for payment of charges for all services rendered. I understand that this request for financial assistance may not pertain to other health care providers.

Responsible Party Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Checklist of all required information to complete the application process:

- |  |  |
|--|--|
| <input type="checkbox"/> Front and back of application filled out completely | <input type="checkbox"/> Application is signed and dated                       |
| <input type="checkbox"/> Household income verification for past 3 months     | <input type="checkbox"/> Copy of Medicaid determination letter (if applicable) |

FOR BUSINESS OFFICE USE ONLY	
Reviewed By: _____	Date: _____
Determination: Approved <input type="checkbox"/> _____% Denied <input type="checkbox"/> Reason: _____	
Date Applicant Notified: _____	Method of Notification: _____
Reviewer Signature: _____	Date: _____
Manager Sign Off: _____	Date: _____